

CCGI Check In

Newport-Mesa Unified School District

September 30, 2024



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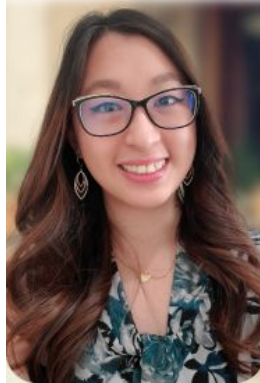
The Official College & Career Planning
Platform of the State of California



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Introductions

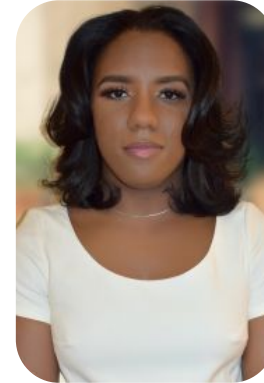
Meet your Data Onboarding team!



Sara Kong
Technical Assistance,
Deputy Director



Angela Mata
Data Services, District Data
Support Analyst



Dedreiana Elliott
Engagement &
Implementation, Senior
Manager



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Welcome Newport Mesa USD!

Thanks for joining us! We want to get to know you. Please include:

- ▶ Your name and title
- ▶ Your role in the district
- ▶ How familiar you are with CaliforniaColleges.edu



Agenda

Why We're Here Today

- ▶ Review where we are in the District Partnership Roadmap
- ▶ Review where we are with Data
- ▶ Confirm School Sites in Partnership
- ▶ Confirm Key Roles and other Contacts
- ▶ Discuss Next Steps



California College Guidance Initiative

Who We Are

- ▶ **Manager of CaliforniaColleges.edu**, the State of California's official college and career planning platform.
- ▶ A **legislatively-authorized** service provider to all California school districts ([California Education Code 60900.5](#)).
- ▶ A crucial component of **California's Cradle to Career Data System**, as established by AB 132.

Who We Are Not

- ▶ A vendor.
- ▶ A grant-funded program.





What We Do

CaliforniaColleges.edu is free to all public school districts/Local Educational Agencies (LEAs) and that serve 6th-12th grade students in California.

- ▶ **We provide college and career planning tools** to students and educators through CaliforniaColleges.edu.
- ▶ **We partner with school districts** to bring high school students' transcript data to CaliforniaColleges.edu.
- ▶ **We connect California systems**, including integrations with all three public higher education systems (CCC, CSU, UC) and the California Student Aid Commission (CSAC).





CaliforniaColleges.edu Overview

We provide students with:



Career Exploration

College, Career, and
Major Search Tools

CSU and UC Eligibility Tools

Financial Aid Lessons

College and Financial Aid
Application Integrations

We provide educators with:



Data Alignment Support

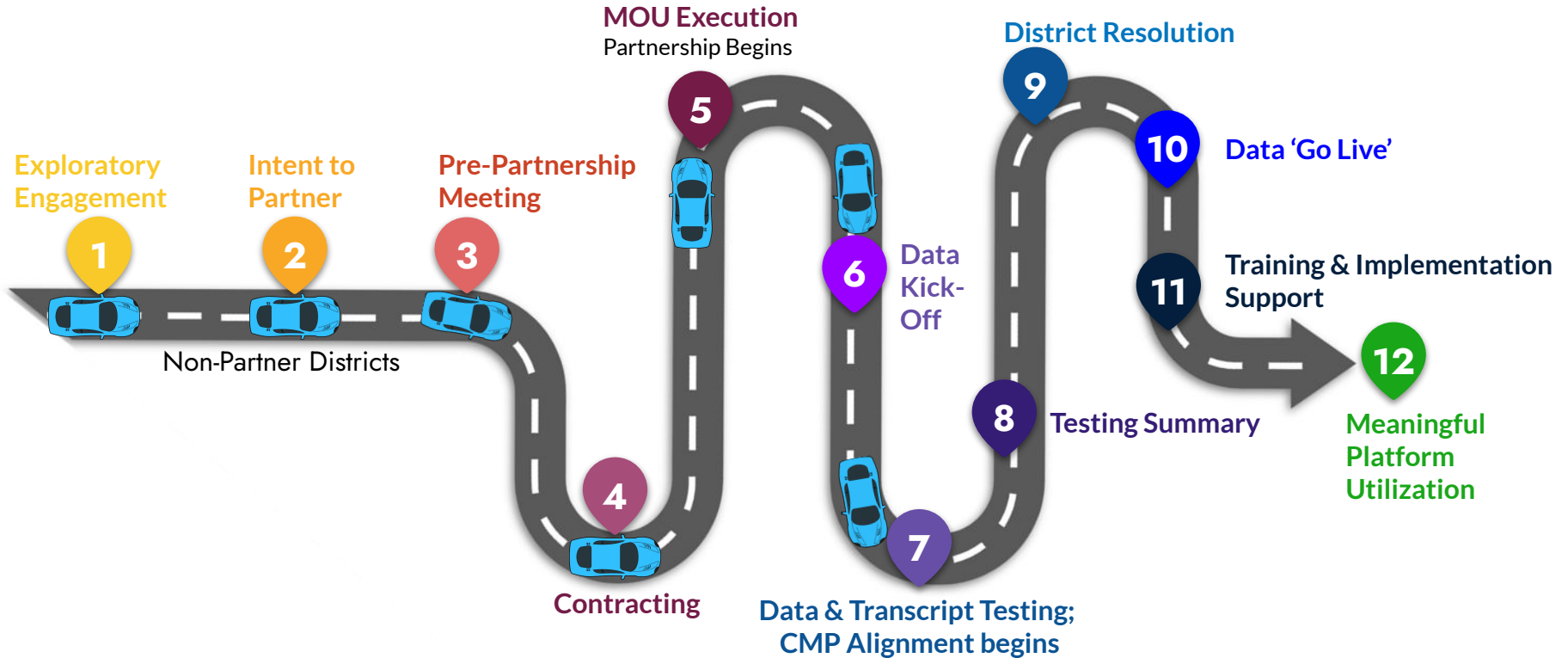
A-G Progress Monitoring

College and Financial Aid
Application Tracking

Reporting Tools
to Support Timely and
Intentional Intervention



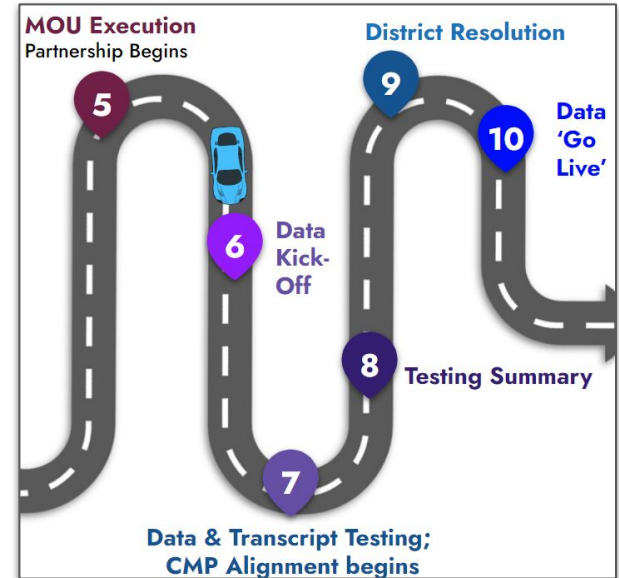
District Partnership Roadmap





What is Data Onboarding?

- ▶ Data Onboarding is the **collaborative process** of bringing your district's student and course data onto CaliforniaColleges.edu.
- ▶ During the Data Onboarding process, we **test** your district's data in a 'Review' environment. This lets us identify issues and provide feedback and support to you toward the resolution of those items. *This process will require input and decisions to be made by the POC, CMP Manager, and/or the Data Lead.*
- ▶ Data **"Go Live"** means that your students will have accounts in the production environment of CaliforniaColleges.edu that are informed by your district's files, for the first time.





Data & Transcript Testing

Initial File Review:

- ▶ This is the first review of the files provided by the district. The initial review aims to ensure the data being provided will successfully upload and visualize with the highest accuracy in the CaliforniaColleges.edu's testing environment.

CMP Alignment:

- ▶ Once data integrity is confirmed, we will run your district's first CMP Mismatch report and schedule a meeting with the CMP Manager.
 - The goal of Technical Assistance is to support the district toward 90% alignment between A-G coursework, as listed in the local SIS, and how those courses are registered in the University of California Office of the President (UCOP)'s Course Management Portal (CMP), as required by EDC § 60900(f)(3).

Transcript Testing:

- ▶ We compare PDF transcripts with the data provided in the files and collaborate with you to address discrepancies and/or issues that may impact how coursework visualizes on (and transmits from) CaliforniaColleges.edu.



Testing Summary Meeting:

- ▶ CCGI team meets with the district POC, Data Lead, and CMP Manager to review the remaining items from Data & Transcript Testing, to identify action items and related strategy, to surface district decision-points and impacts to visualizations and functionality for students and educators in CaliforniaColleges.edu.

District Resolution:

- ▶ This step in the process refers to final work being done by the district to prepare files and/or the CMP to accurately reflect student coursework, based on the remaining items and plan discussed at the Testing Summary meeting.
 - Similar to other steps in this process, this may take multiple file uploads and collaboration.



Students can:

- ▶ View their coursework in the CSU and UC eligibility tools
- ▶ Import high school coursework into their CSU and UC applications
- ▶ Launch and track their applications to any of California’s higher education system campuses and FAFSA/CADAA



Educators can:

- ▶ Access reporting features to monitor students progress and maintain A-G alignment
- ▶ Track student applications statuses by CCC, CSU, UC campus, as well as FAFSA/CADAA
- ▶ Use data to provide targeted intervention and support

Student accounts, and the schools they are associated to, are updated by your district files for your sites in partnership.



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School Verification

Current Partner Sites

- ▶ Back Bay High
- ▶ Corona del Mar High
- ▶ Costa Mesa High
- ▶ Early College High
- ▶ Estancia High
- ▶ Monte Vista Independent Study
- ▶ Newport Harbor High

We encourage you to include all sites that serve students in grades 6-12 in partnership.

- ▶ [School Verification Sheet](#)

(https://docs.google.com/spreadsheets/d/18pvZixZ4fTAt_aND94RcROtcjGGBWHwMlebAwlpnto/edit?gid=1273099817#gid=1273099817)



Flat File Specifications

Course Catalog	Student	Course Grade	Manifest	Test Grade
Required	Required	Required	Required	<i>Optional</i>
Lists courses offered at your school sites.	One record per student, creates/updates rosters at each site.	Many records per student for each course the student has taken.	Is the trigger file that will allow your submitted files to be processed.	Many records per student for exams like SAT Subject Tests, AP and IB exams etc.
<p>Links and Notes:</p> <ol style="list-style-type: none"> 1. *Course Catalog - File Specifications 2. Designed to be school site based. 3. Processes separately from the other files listed. 	<p>Links and Notes:</p> <ol style="list-style-type: none"> 1. *Student - File Specifications 2. GPA (district needs to identify). 3. Parent Consent (Mark as 'N' for students who have been opted out during your district's parent notification process; Mark 'Y' for all other students). 	<p>Links and Notes:</p> <ol style="list-style-type: none"> 1. *Course Grade - File Specifications 2. Historical Grades (Stored/Historical Grades). 3. Work In Progress/Planned (within Academic Year). 	<p>Links and Notes:</p> <ol style="list-style-type: none"> 1. *Manifest Specifications 2. Should only include variations of student, course grade and test grade files. 3. Should not include Course Catalog. 	<p>Links and Notes:</p> <ol style="list-style-type: none"> 1. *Test Grade - File Specifications 2. Date format is YYYYMM.



Initial File Review

We will review updated files and provide details back to your Data Lead in the Initial File Review Document.

The document contains items that may need to be resolved by the district lead and educators, or items that may require a deeper discussion between administrators responsible for the student information system (SIS).

Course Grade file items of high importance from the 8/21/2023 files that needed to be addressed:

▶ CDS Codes

- Short CDS codes
- Invalid CDS codes
- **CDS code 0000000000000000** (affecting over 5,000 records): District had mentioned school 98/NMUSD summer school, which using SQL can be mapped to students' home school/school of enrollment. District also mentioned as of 1/10/24 that, moving forward, summer school would be labeled with students' enrolled school in Aeries.
- **District Level CDS codes:** District had mentioned this was school 90/NMUSD online school (see related note above regarding using SQL to map back to students' home/enrolled school).



Initial File Review (Cont).

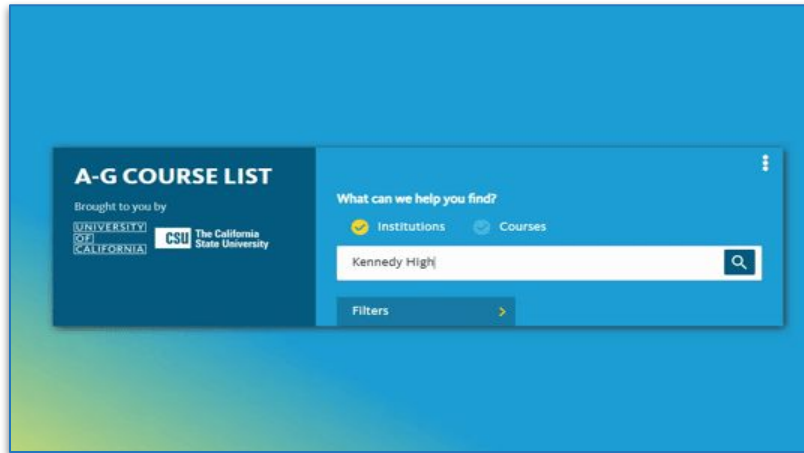
Additional Course Grade file items of high importance from the 8/21/2023 file that needed to be addressed:

- ▶ **Work-in-progress (WIP):** Was not included in the last file. At this time of the academic year, Fall and Spring WIP are important to have in the file, as it informs A-G eligibility calculations for students on CaliforniaColleges.edu.
 - We encourage the district to map all year-long courses (e.g., Term Y) to “F” (full year). For semester-based courses and other term types, you would map accordingly (e.g., S1, S2, Q1, Q2, etc.). At semester change (once Spring semester begins), Term Y would need to be mapped to S2 to capture spring coursework accurately on the platform.
- ▶ **Term counts possible misalignment:** Q2 and Q4 appeared to be missing in some years. District previously mentioned Q2 = S2 and Q4 = S2. This can be mapped accordingly in the SQL script.
- ▶ **Term type vs credits earned mismatches:** For some sites, including Back Bay High and Estancia High. You may want to consider translating your term types within your SQL query to align to the credits earned (e.g., if term type is Q1 and credits earned = 5.00, then S1).



CMP Matching

We review how the course file data is comparing to your districts' Course Management Portal (CMP) lists:



- ▶ Which courses are not matching, by:
 - School
 - Academic Year
 - A-G Subject Area
 - Local Course Code/Transcript Abbreviations
- ▶ Reason for Mismatch & Resolution

Your current mismatch rate is 26.5% Here is your [CMP mismatch report](#).



Transcripts Testing

- ▶ 5 PDF Transcripts per high school will be requested
- ▶ Please redact any personal identifying information (except SSID) from the transcript before sending to us, such as:
 - Name, DOB, Address, Photo, Parent/Guardian Information, Immunizations
- ▶ Redacted PDF transcripts can be provided to Sara Kong at skong@californiacolleges.edu or upload them via the sFTP

Student Name	Student ID	Grade	Counselor	Example Union High School District October 12, 2023 Example High School																																							
Parent/guardian name, address, telephone				Total Credit: 25.00																																							
Crs-ID	Course Title	Mark	Att/Cmp	Crs-ID	Course Title	Mark	Att/Cmp																																				
High School				Example High School																																							
p	CE150F Intro Cul Arts	A-	5.00 5.00	p	SC200S Chem/Earth Sys	A	5.00 5.00																																				
p	EN101F English 1 H	C+	5.00 5.00	p	WL100S Spanish 1	B	5.00 5.00																																				
p	HE100 Health Sci 1	A	5.00 5.00	p	SS020S Wild H/Cu/Ge H	B	5.00 5.00																																				
p	MA100F Integ Math 1	B-	5.00 5.00	Credit Att: 35.00 Cmp: 35.00 TGPA: 3.71																																							
p	PE100F PE-1	A	5.00 5.00	High School																																							
p	SC100F Living Earth	A	5.00 5.00	p	EN320F Eng3SocJus ES	A	5.00 5.00																																				
Credit Att: 30.00 Cmp: 30.00 TGPA: 3.50				p	MA300F Integ Math 3	A-	5.00 5.00																																				
High School				p	SC301H PhysSciUniv H	A	5.00 5.00																																				
Grade 9 Spring 2020/2021				p	SS300F US Hist/Geo	A	5.00 5.00																																				
p	CE150S Intro Cul Arts	B+	5.00 5.00	p	VP123F Ceramics 1	A+	5.00 5.00																																				
p	CE197 Career/Fin/Tech	A+	5.00 5.00	p	WL200F Spanish 2	A	5.00 5.00																																				
p	EN101S English 1 H	A-	5.00 5.00	Credit Att: 30.00 Cmp: 30.00 TGPA: 4.17																																							
p	MA100S Integ Math 1	B	5.00 5.00	High School																																							
p	PE100S PE-1	B	5.00 5.00	p	EN200S Eng3SocJus ES	A	5.00 5.00																																				
p	SC100S Living Earth	A	5.00 5.00	p	MA300S Integ Math 3	A	5.00 5.00																																				
Credit Att: 30.00 Cmp: 30.00 TGPA: 3.50				p	SC301S PhysSciUniv H	A	5.00 5.00																																				
High School				p	SS300S US Hist/Geo	A	5.00 5.00																																				
Grade 10 Fall 2021-2022				p	VP123S Ceramics 1	A-	5.00 5.00																																				
p	CE250F Culinary Arts	A	5.00 5.00	p	WL200S Spanish 2	A	5.00 5.00																																				
p	EN201F English 2 H	C	5.00 5.00	College																																							
p	MA200F Integ Math 2	A	5.00 5.00	p	CE5559 BIOL 190 F	C	10.00 10.00																																				
p	PE200F PE-2	A	5.00 5.00	p	ND5557 ENCL 190LF	D	5.00 5.00																																				
p	SC200F Chem/Earth Sys	A	5.00 5.00	Credit Att: 45.00 Cmp: 45.00 TGPA: 3.56																																							
p	WL100F Spanish 1	B-	5.00 5.00	High School																																							
Example High School				-WORK IN PROGRESS-																																							
p	SS300F Wild H/Cu/Ge H	C	5.00 5.00	High School																																							
Credit Att: 35.00 Cmp: 35.00 TGPA: 3.43				p	EN420F Eng 4-SocJus ES	5.00	0.00																																				
High School				p	MA400F Phys/Calculus	5.00	0.00																																				
Grade 10 Spring 2021-2022				p	SC400F AP Biology	5.00	0.00																																				
p	CE250S Culinary Arts	A	5.00 5.00	p	SS401 AP Am Gov & Pol	5.00	0.00																																				
p	EN201S English 2 H	B-	5.00 5.00	p	WL300F Spanish 3	5.00	0.00																																				
p	MA200S Integ Math 2	A-	5.00 5.00	Course Tags: * = Non-Academic + = Honors (weighted) p = College Prep r = Repeated																																							
Example High School				<table border="1"> <thead> <tr> <th>Acad GPA (9-12)</th> <th>Weighted</th> <th>Non-Weighted</th> <th>Date</th> <th>Event</th> <th>Hours</th> </tr> </thead> <tbody> <tr> <td>3.62</td> <td>3.62</td> <td>3.46</td> <td>05/22</td> <td>CITE - Food Service & Hospitality</td> <td></td> </tr> <tr> <td>3.67</td> <td>3.67</td> <td>3.44</td> <td>06/10</td> <td>JHS Health Requirements Not Met</td> <td>10.00</td> </tr> <tr> <td>3.63</td> <td>3.63</td> <td>3.49</td> <td></td> <td>Service Learning Req Not Met</td> <td></td> </tr> <tr> <td colspan="2">Credit Attempted: 255.00</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="2">Credit Completed: 255.00</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>				Acad GPA (9-12)	Weighted	Non-Weighted	Date	Event	Hours	3.62	3.62	3.46	05/22	CITE - Food Service & Hospitality		3.67	3.67	3.44	06/10	JHS Health Requirements Not Met	10.00	3.63	3.63	3.49		Service Learning Req Not Met		Credit Attempted: 255.00						Credit Completed: 255.00					
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Credit Completed: 255.00																																											
District Enter: 8/8/2018 CAHSEE				Immunization Data																																							
School Enter: 8/12/2020 ELA: Not Taken				Records Presented: Yellow Call Immunized																																							
Math: Not Taken																																											
Class of 2024																																											
State ID# 9999999999																																											





Selecting Transcripts

Our teams will be asking for transcripts, for students in grade 9-12, that are inclusive of the following scenarios:

- ▶ Out of district coursework
- ▶ Summer School coursework
- ▶ Dual Enrollment/College Credit coursework
- ▶ AP, IB, Honors
- ▶ Credit Recovery
- ▶ Online Provider Courses



Key Roles for Partnership

District Leadership Team for CaliforniaColleges.edu		
TBD	Point-of-Contact (POC)	Oversees partnership efforts and focuses on strategy development, execution, educator support, and implementation.
Asim Babovic, Director, Information Technology	Data Lead	Works on data files, establishes regular upload routines, and collaborates with colleagues on necessary updates in the SIS.
Joy Cordia, Coordinator, Data Systems Support and Staff Development	CMP Manager	Works to ensure necessary updates are made to the CMP A-G list for all schools in the district.

District Admin accounts will be created for each person above and a [tutorial video](#) related to user roles and account maintenance will be provided.



Steps to “Go Live”



MOU Execution

- ✓ MOU signed and submitted to CCGI.
- ✓ Data Onboarding Kickoff Meeting is scheduled.
- ✓ CCGI provides sFTP credentials to District Data Lead.
- ✓ CCGI schedules Data Onboarding Kickoff meeting with District POC, CMP Manager, and Data Lead.



Initial File Transfer + Review

- ✓ Data Onboarding Kickoff Meeting is held (**today!**)
- ✓ District verifies 6-12 grade school sites and eligibility tools.
- ✓ CCGI creates District Admin accounts & provides [tutorial video](#).
- ✓ District sends initial files; CCGI reviews and provide feedback for changes, as needed.



Data & Transcript Testing; CMP Alignment begins

- ▶ CCGI requests and district provides 5 PDF transcripts for each high school.
- ▶ CCGI Data Analyst works with District Data Lead to continue to refine files.
- ▶ CCGI Technical Assistance Manager works with District CMP manager to improve CMP match.
- ▶ CCGI team completes transcript review.



Testing Summary + District Resolution

- ▶ CCGI schedules a Testing Summary Meeting with the District team.
- ▶ The Testing Summary will highlight any remaining high priority items, such as remaining CMP mismatches, and a review of how data will surface in the platform.
- ▶ District addresses any items needing resolution.



Data ‘Go Live’

- ▶ District confirms information needed to Go Live, including data file frequency. The recommended frequency is at least weekly.
- ▶ POC confirms the Go Live date.
- ▶ Data Lead uploads a new set of files within a week prior to the Go Live date.
- ▶ CCGI confirms ‘Data Live/In Production’.



Review: Action Items



- 1** Asim provides new files in the hold_for_review folder and communicates to Angela when they have been uploaded.
- 2** Angela will review the updated files and send notes to Asim and the team.
- 3** Joy works on cleaning up the CMP and requests to meet with Sara if support is needed.
- 4** Dedreiana will schedule a meeting with Rebecca and Rachel to determine next steps for implementation (if applicable).
- 5** CCGI will request transcripts and conduct internal transcript testing and we will meet to review the Testing Summary and work together to resolve discrepancies.

Questions?



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Thank You!