### **Frequently Asked Questions**



# Part 3: College Application Process Using CaliforniaColleges.edu

This document is designed to answer educators' most frequently asked questions regarding application integrations on CaliforniaColleges.edu, including CCC Apply, CSU Application, and the UC Application.

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**Application Integrations** 

Training

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#### **Legislative Compliance**

#### What is AB 132, or the Cradle-to-Career System?

California's Cradle-to-Career System, established by AB 132, is intended to be a suite of user-friendly resources focused on early learning through K-12 and higher education, as well as on the financial aid and social services that help students reach their goals.

CaliforniaColleges.edu is currently the platform through which the Cradle-to-Career System provides planning and application tools for students, families, and educators to streamline the college and financial aid processes and monitor student progress. For more information, please visit the <u>Cradle-to-Career System</u> <u>website</u>.

#### Partner vs. Basic Accounts

#### What is a Partner Account?

A Partner Account allows you to use all of the tools available on CaliforniaColleges.edu.

- To be eligible for a Partner Account, you must be enrolled in or employed at one of our <u>Partner</u> <u>Districts</u>.
- Our Partner Districts have established a formal data-sharing agreement with California College Guidance Initiative (CCGI).
- The formal data-sharing agreement makes it possible for school districts to securely upload student transcript data into CaliforniaColleges.edu.
- Student transcript data is required for certain tools, such as the CSU and UC Eligibility Tools, as well as to import their verified "a-g" coursework and grades into the Cal State Apply application.

#### What is a Basic Account?

If you are not enrolled or employed by a Partner District, you can still sign up for a Basic Account. Students, educators, and other users who have Basic Accounts are able to use many of the tools on CaliforniaColleges.edu. Basic Account users are not able to access tools that require the upload of students courses and grades, such as the CSU and UC Eligibility Tools.

To view a CaliforniaColleges.edu functionality comparison between a Partner Account & Basic Account, click <u>here</u>.

#### How do I know if I am a partner?

Want to find out if your school and district are already partners? Check it out here!

#### How do I become a partner?

To become a Partner District, a school district must first establish a formal data-sharing agreement with the California College Guidance Initiative. The formal data-sharing agreement makes it possible for a school district to securely upload student transcript data into CaliforniaColleges.edu. To ensure that Partner Districts have the support they need to successfully bring CaliforniaColleges.edu to their students, CCGI will provide them several forms of support throughout the implementation process.

#### What are the requirements for a data-sharing agreement with CCGI?

In order for a district to enter into a data-sharing agreement with CCGI, the district must demonstrate that it will:

- Utilize the same Student Information System (SIS) for the next 1-2 years
- Be responsive to CCGI's support to align their local "a-g" course list with the University of California Office of the President (UCOP) Course Management Portal (CMP)
- Serve students in the 9th-12th grades at one or more school sites
- Be able to identify points-of-contact for implementation, data, and contracting

Once a district has determined that it is prepared to bring CaliforniaColleges.edu to their students, it can submit an Intent to Partner form. We encourage districts that are interested in bringing CaliforniaColleges.edu to their students to <u>Contact Us</u> to learn more about the platform and implementation process.

#### **CSU & UC Eligibility Tools for Partner Districts**

#### What are the CSU & UC Eligibility Tools?

CaliforniaColleges.edu's CSU and UC eligibility tools allow students to:

- Track their progress toward meeting California State University and the University of California's requirements
- Identify areas they need to work on
- Catch any issues with their coursework while there's still time to fix them

## How does coursework from the Academic Planner migrate to Cal State Apply for Partner Districts?

Yes, "a-g" coursework in a student's Academic Planner migrates to Cal State Apply. To see the tool in action, check out our videos on <u>Using the Cal State Apply Integration</u>.

#### What does the color-coding in the students' courses mean?

- (Green) Verified "a-g" course with a grade of C- or better.
- (Yellow) Course listed as "a-g" by school but not found in UCOP Course Management Portal (CMP).
- (Red) Verified "a-g" course with a grade of D or lower.
- (Light gray) Enrolled or planned course.
- (Dark gray) Not a verified "a-g" course.
- ✓ (Checkmark) Subject area has been satisfied.

Learn more about our Eligibility Tools by visiting the Tools for Students page under College Application Tools on the <u>CaliforniaColleges.edu Resource Hub</u>.

#### How does the Eligibility Tool determine if the student is on target?

To be able to attend a CSU or UC, students must complete at least 15 years of "a-g" courses by the time they graduate high school.

The CSU and UC Eligibility Tools consider students on target if they complete:

- 4 years of "a-g" courses by the end of 9th grade
- 7 years of "a-g" courses by the end of 10th grade
- 11 years of "a-g" courses by the end of 11th grade
- 15 years of "a-g" courses by the end of 12th grade

### What is the difference between the GPAs listed in the Academic Planner and the CSU/UC Eligibility Tools?

- The GPA in the Academic Planner is your high school transcript GPA.
- The GPA in the CSU Eligibility Tool reflects "a-g" coursework submitted by a school district that was completed in 10th-12th grades, including the summers following 9th, 10th, and 11th grades. Eligible courses receive an extra one point in the CSU GPA calculation.

The GPA in the UC Eligibility Tool reflects "a-g" coursework submitted by a school district completed in 10th and 11th grades, including the summers following 9th, 10th, and 11th grades. Courses that have "UC Honors Approved" under the title are approved as honors in the UC CMP database. Eligible courses receive an extra one point in the UC GPA calculation.

#### **CCC Apply**

#### How often are CCCApply application statuses updated?

A student's CCCApply application status is generally updated within 30 minutes.

#### Can students resume their CCCApply application if they do not complete it in one sitting?

Yes, if students launch CCCApply from the platform but don't complete the application, they can resume it later. They can select the Apply button from the platform or sign in directly to the CCCApply website.

#### What if my student already started their application on the CCCApply website?

Students who started an application on the CCCApply website can also launch from CaliforniaColleges.edu, as long as the application hasn't been submitted.

#### How can I track which students have applied to CCCApply?

From the Educator Dashboard, educators can click on Report Management. They can then select the report type College and choose the option to run the "Which students applied to a California Community College using CCCApply" report.

Check out our Launching Student CCCApply Applications video for more information.

#### How can students launch their CCCApply application?

Students can launch their online application to a California Community College campus through CaliforniaColleges.edu. By launching from their account, counselors can track all applications in one place and verify which have been submitted. Please see step-by-step instructions for students below:

- 1. Log into your CaliforniaColleges.edu account and hover over "College" in the top menu bar.
- 2. Select California Community Colleges Application.
- 3. In the box that appears, type the name of the college you'd like to apply to or use the dropdown to find it.
- 4. Click the Launch button to be taken to the CCCApply site for the community college you'd like to attend.
- 5. Either sign into your existing CCCApply account or create a new one. You can now continue on to fill out your application.
- 6. If you need to stop, you can always sign back into your CCCApply account later, to pick up where you left off.

#### Cal State Apply

#### Can students link their accounts if they start their application directly from Cal State Apply?

Yes, students can link their accounts directly from Cal State Apply by navigating to the CaliforniaColleges.edu Logo, clicking the Show Me How link, and then clicking Connect.

#### How often are Cal State Apply application statuses updated?

Cal State Apply application statuses are updated nightly.

#### **University of California Application**

#### How often are the UC application statuses updated?

Statuses are updated on a nightly basis.

Will I still be able to track application statuses on CaliforniaColleges.edu if my student created a University of California Application account prior to launching from CaliforniaColleges.edu?

Yes. A student can link their CaliforniaColleges.edu Student Account to a UC Application at any point during the application cycle, including after the student submits their application.

#### Will students be able to link their accounts directly from the UC Application?

No, students will need to link their UC Application by launching from CaliforniaColleges.edu.

#### What legal agreements will districts need to sign?

If you are not in a partner district, the appropriate signed legal agreements on file will include a Student Privacy Protection Agreement (AB 1584) and Exhibit A.

Will coursework migrate to the UC Application?

At this time, we do not have a coursework import feature for the UC Application.

#### How can students launch their UC application?

Students can launch their online application to the University of California through CaliforniaColleges.edu. By launching from their account, counselors can track the UC Application and verify which have been submitted. Please see step-by-step instructions for students below:

- 1. Once you are signed in to your CaliforniaColleges.edu account, hover over College in the top menu bar and select University of California Application.
- 2. In the box that appears, click Confirm to link your CaliforniaColleges.edu account to your University of California application account. This will allow you to track your application status using your My College Plan.
- 3. Once you have arrived at the University of California application website, you have the option to create a new account or login to your existing account.
- 4. Once you have created your new University of California application account or logged into your existing account, you can continue on to fill out your application.
- 5. You can save your application at any time, and use your University of California application account to pick up where you left off.

Also, check out our Launching Your University of California Application video for a more in-depth guide.

#### Will you have a UC course import function?

The State of California is moving towards a single platform from which high school seniors can launch all their college and financial aid applications through CaliforniaColleges.edu. The University of California Office of the President (UCOP) is partnering with CaliforniaColleges.edu to streamline the application process for both students and the adults who support them.

This Fall 2023, and at any point prior to submission, students will be able to link their CaliforniaColleges.edu and UC application accounts. This linkage ensures that the application submission status on the UC application is reflected in the CaliforniaColleges.edu account and associated reporting. By Fall 2024, students will be able to import courses and grades from their CaliforniaColleges.edu account into the UC application.

#### **Application Integrations**

QUESTION	CCCAPPLY	CAL STATE APPLY	UC APPLICATION
Dates application/button is available on CaliforniaColleges.edu?	Year-round	Year-round	Year-round
Dates students can apply?	Year-round	10/1 to 6/30	8/1 to 11/30 (cannot submit until 11/1)
Partner or Basic Account Holder?	Both	Both	Both *With appropriate legal agreements on file
Must start from CaliforniaColleges.edu?	No	No	No
Must click from CaliforniaColleges.edu?	No	No	Yes

What data is sent?	SSID Transcript data Student's biographical information	SSID All "a-g" coursework	A token
What populates in the application?	Nothing	SSID High Schools Attended All "a-g" coursework	Nothing
Can the application be paused and resumed and still work with our integration?	Yes	Yes	Yes
Statuses displayed on CaliforniaColleges.edu?	Submitted (includes date)	In Progress Complete	Created a UC application account In progress Submitted
How often do we get the status?	Real time (about every 30 mins)	Nightly	Nightly
What shows in students' My Plan?	Status	Status	Status
What shows in educators' college reports?	Status Submission date CCC ID number	Status CSU GPA	Status UC GPA & Eligibility Status
What else comes back? (not displayed on the platform)	N/A	Application Cycle ID Term submitted	Term submitted

#### Training

#### **Register for a Virtual Training Session Today!**

The Virtual Training experience is a critical first step in successful implementation. To ensure that you acquire the knowledge and skills necessary for successful platform usage, we offer training support from the foundational to the advanced. We recommend users attend the full series of training sessions to best learn how our tools will streamline your approach to college readiness and preparation for your students.

Our Administrator series invites district and school decision makers to understand the scope of our tools and its capacity to elevate your college readiness priorities.

Part 1: Elevating Your College Readiness Programming w/CaliforniaColleges.edu

Part 2: Aligning Your Course List with the Course Management Portal (CMP)

Our School Counselor series benefits practitioners with an interactive experience which includes a granular overview of platform tools followed by platform navigation, focused exploration and Q&A.

Part 1: Using CaliforniaColleges.edu: College & Career Exploration with Students

Part 2: Educator Dashboard: Student Account Management & Reports

Part 3: College Application Process Using CaliforniaColleges.edu (CCC/CSU/UC)

Part 4: AB 469 Alignment: Using Financial Aid Lessons & FAFSA/CADAA Applications

Click here for Virtual Trainings for Educators and Administrators.

#### Help with CaliforniaColleges.edu

After bringing CaliforniaColleges.edu to their students, school districts will continue to receive year-round support from the California College Guidance Initiative staff to ensure that the district, educators, students, and parents are able to effectively use the tools on the platform.

#### **Educator Help Page**

Visit our Educator Help Page for frequently asked questions in the areas of:

- Accounts
- Managing Student Accounts
- Managing Other Educator Accounts
- Lessons
- Assignments
- Resources

#### **Student Help Page**

Visit our Student Help Page for frequently asked questions in the areas of:

- Account Management
- Using CaliforniaColleges.edu

#### **Demo Accounts**

Did you know you can request a CaliforniaColleges.edu demo account? If you are interested in viewing the platform in a student's view or are interested in a demo Educator Account, please <u>Contact Us</u>.

#### **Contact Us**

Educators, whether they have Basic or Partner Accounts, will have access to responsive, individualized support for any platform-related questions or issues they may encounter. Send us a message through our <u>Contact Us form</u>. We do our best to respond within one business day.