



Preparing Your School District for Partnership With the California College Guidance Initiative



Background

CaliforniaColleges.edu is a one-stop shop for the resources students need to discover their goals for life after high school, make plans to achieve them, and launch their futures. It is the State of California's official college and career planning platform for 6th-12th grade students, as well as the foundation of the state's new Cradle-to-Career System tools. This means that CaliforniaColleges.edu is **free** to all school districts in California.

What Partnership with the California College Guidance Initiative Means

If you're a student, parent of a student, or educator in California, you can sign up for an account on CaliforniaColleges.edu. CaliforniaColleges.edu offers two types of accounts: **Partner** and **Basic**.

A **Partner Account** allows you to use all of the tools available on CaliforniaColleges.edu. To be eligible for a Partner Account, you must be enrolled in or employed at one of our [Partner Districts](#). Our Partner Districts have established a formal data-sharing agreement with the California College Guidance Initiative (CCGI). The formal data-sharing agreement makes it possible for school districts to securely upload student transcript data into CaliforniaColleges.edu.

Technical Requirements for Partnership

Student transcript data is required for certain tools on CaliforniaColleges.edu, such as the California State University (CSU) and University of California (UC) Eligibility Tools, as well as to import students' verified "a-g" coursework and grades into Cal State Apply.

For these tools to function properly, "a-g" coursework in your school district's Student Information System (SIS) must be aligned with the UC Office of the President's Course Management Portal (CMP). Formerly known as UC Doorways, the CMP is the "source of truth" database used by admissions officers at all CSU and UC campuses to verify students' "a-g" coursework.

When a school district decides to enter into partnership, they must agree to participate in a mandatory "a-g" alignment process. As the state's official provider for "a-g" course alignment, CCGI will provide your school district free technical assistance to ensure the highest alignment rate possible with the CMP. This process ensures that students get credit for their completed "a-g" courses in the CSU and UC Eligibility Tools and when they apply to a CSU or UC.

Course	Institution	Location
Algebra I (CCSS)	Fresno High School	Fresno, CA
Algebra II (CCSS)	Fresno Adult School	Fresno, CA
Art I	Fresno Adult School	Fresno, CA
Art II	Fresno High School	Fresno, CA
Biology	Fresno High School	Fresno, CA
Chemistry	Fresno High School	Fresno, CA
Concert Choir Advanced	Fresno High School	Fresno, CA
Digital Video Production and Broadcast	Fresno High School	Fresno, CA
English III	Fresno High School	Fresno, CA
English Language Arts 10	Fresno High School	Fresno, CA
English Language Arts 11	Fresno High School	Fresno, CA
English Language Arts 12	Fresno High School	Fresno, CA
English Language Arts 9	Fresno High School	Fresno, CA
Environmental Science (Bipolarity)	Fresno Adult School	Fresno, CA
Geometry (CCSS)	Fresno High School	Fresno, CA
History of War	Fresno High School	Fresno, CA
Interactive Game Design	Fresno High School	Fresno, CA
Jazz Band Advanced	Fresno High School	Fresno, CA

What Technical Assistance Involves



Transcript Testing: We work with school districts to ensure transcript data is accurately reflected in CaliforniaColleges.edu's transcript-informed tools.



Course Data Integrity: We support your team in aligning your "a-g" courses with the CMP.



One-on-One and Group CMP Meetings: We offer tiered support to ensure that we meet your school district where you are and provide the right level of support.

Benefits of Technical Assistance

During the CaliforniaColleges.edu implementation process, our Technical Assistance team will help align your school district's "a-g" course list with the CMP and establish secure methods for matching Statewide Student Identifiers (SSIDs) when transmitting student transcript data across educational systems. At the end of implementation, you can expect the following outcomes:

Educators will be able to...	Students will be able to...
<ul style="list-style-type: none">▶ View CSU and UC eligibility by student and across a school or district.▶ See enrolled and historical coursework for students.▶ Track student applications to the UC, CSU, and California Community College systems.▶ See the status of students' financial aid applications.▶ Track completion of AB 2015-compliant financial aid lessons.▶ Filter reports by race, ethnicity, or special population to address equity gaps.▶ Use Caseloads to easily assign students to their respective counselor or teacher.▶ Receive targeted support to ensure consistent alignment with the CMP.	<ul style="list-style-type: none">▶ Plan high school courses and track grades using real-time, pre-populated coursework via CaliforniaColleges.edu's Academic Planner.▶ View their eligibility for the UC or CSU in an easy-to-interpret, color-coded grid.▶ Launch and track the status of their applications to UCs, CSUs, and California Community Colleges.▶ Launch and track the status of their financial aid applications.▶ Migrate pre-verified "a-g" coursework and grades into their Cal State Apply applications.

Is Your School District Prepared for Partnership?

Entering into partnership with CCGI can be a lengthy and complex process, and we want to make sure your school district is as prepared as possible. At minimum, we ask that you confirm that your district meets the following criteria for partnership:

- ▶ Will be utilizing the same SIS for the next 1-2 years.
- ▶ Will be responsive to the "a-g" course alignment process with the CMP.
- ▶ Serve 6th-12th grade students as part of a unified or high school district.
- ▶ Are able to identify an implementation, data, and contracting point-of-contact (POC).
- ▶ For charter schools that are authorized by a traditional school district, reside within the authorizing district's boundaries and share an SIS instance with the school district.

Partnership and Onboarding Process

If your school district meets the above criteria, CCGI will support you throughout the onboarding process described below.

1

Intent to Partner & Launch

School district submits the **Intent to Partner** form and attends a **Launch Meeting**.

2

Contracting

CCGI sends a data-sharing agreement in the form of Memorandum of Understanding (MOU). The school district must also confirm that a notification has gone out to parents informing them of the agreement.

3

Data Testing & Go Live

Once the MOU is fully executed and the parent notification deadline has passed, transcript testing occurs. Once testing has completed, your school district's data goes live on CaliforniaColleges.edu.

Ongoing Implementation Support

Once your school district's data has gone live on CaliforniaColleges.edu, your district will continue to receive ongoing implementation support to ensure that educators in your district are able to access and use all the tools available on the platform with students. We do this by providing you with ongoing individual user support and year-round training opportunities.

Year-Round Training Opportunities	Individual User Support
<p>Our Training team will provide your educators with virtual training opportunities that include topics such as:</p> <ul style="list-style-type: none">▶ An Introduction to CaliforniaColleges.edu & 6th-12th Grade Lessons▶ Getting Started with Student & Educator Access▶ Educator Dashboard: Streamlining Account Management & Utilizing Reports▶ Using CaliforniaColleges.edu with Middle Schoolers▶ Using CaliforniaColleges.edu in the Classroom: Streamlining College & Career Exploration with Students▶ One-Stop Shop: Academic Planning & Application Launches▶ Financial Aid Tools on CaliforniaColleges.edu▶ Application Tools	<p>Our User Support team is here to help address individual user requests and issues, including:</p> <ul style="list-style-type: none">▶ Account requests (educators, students, and parents)▶ General troubleshooting▶ Resetting passwords▶ Launching college and financial aid applications▶ Career assessments▶ Educator dashboard reports▶ Academic Planner▶ My Plan: College, Career, and Major lists

Register Your CaliforniaColleges.edu Account

If your school district is already a Partner District or a district using Basic Accounts, it's possible that an account may have already been created for you. We encourage you to check whether you already have an account on CaliforniaColleges.edu by taking the following steps:

- 1 Navigate to [CaliforniaColleges.edu](https://californiacolleges.edu).
- 2 Click the **Register** button located on the top-right of the homepage.
- 3 Select **Educator** and enter the name of your district and school.
- 4 Once you enter your **district-provided email address** and click **Next**, the system will look to see if there is an account associated with the email address.
- 5 **If no account can be found**, and you've confirmed you entered your information correctly, click the **Educator Account Application** link to submit your account request.

Questions?

If you have questions, want to learn more about how your district can partner with CCGI, or are interested in submitting an Intent to Partner form, please contact our **Community Engagement** team.

CommunityEngagement@californiacolleges.edu