Engagement & Implementation

Meet Your Greater Los Angeles Engagement & Implementation Team

Tamai Johnson
Director

Joanna Vazquez-Zelaya
Deputy Director

Doris Lee
Senior Manager
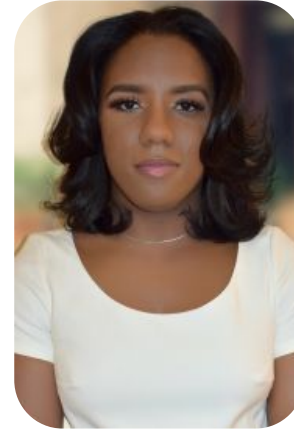
Dedreiana Elliott
Senior Manager

Monique Bell
Training Manager

Today's Outcomes

Overview of CaliforniaColleges.edu

Breakout Session

Site Implementation Planning

Next Steps

MAKE YOUR **PLAN** FOR COLLEGE AND CAREER **APPLY** TO THE **116** CCCs **23** CSUs **9** UCs FAFSA OR CA DREAM ACT **ALL IN ONE PLACE**

CALIFORNIA COLLEGES.edu
DISCOVER. PLAN. LAUNCH.

Today's Outcomes

1	Provide a brief **overview** of tools on CaliforniaColleges.edu.
2	**Explore** student and educator perspectives on CaliforniaColleges.edu.
3	**Brainstorm** and **strategize** implementation planning at both the middle school and high school level.
4	Discuss next steps for **implementation** of CaliforniaColleges.edu this academic year.

CaliforniaColleges.edu Overview

CALIFORNIA
COLLEGES.edu

The Official College & Career Planning
Platform of the State of California

California College Guidance Initiative

Who We Are

▶ State-funded nonprofit.

▶ Manager of **CaliforniaColleges.edu**.

▶ Crucial component of the state's new **Cradle-to-Career System** tools.

Why We're Here

▶ To smooth the path to college and career for all California students.

▶ To ensure equitable outcomes for all students, especially the underserved.

What We Do

▶ College and career planning.

▶ Capacity building.

▶ Provide data-informed tools to students, parents, and educators.

Visit the Cradle-to-Career Website

California College Guidance Initiative

The Tools on CaliforniaColleges.edu

CALIFORNIA COLLEGES.edu
DISCOVER. PLAN. LAUNCH.

The State of California's official college and career planning platform

We provide <u>students</u> with:

- Career Exploration
- College and Major Search
- CSU and UC Eligibility Tools
- Financial Aid Lessons
- College and Financial Aid Application Integrations

We provide <u>educators</u> with:

- Data Alignment Support
- "a-g" Progress Monitoring
- College and Financial Aid Application Tracking
- Reporting Tools to Support Timely and Intentional Intervention

District Information

Saddleback Valley USD

- **Data Status**
  - Go Live Date: May 1, 2024
  - File frequency: Bi-weekly

- **District POC's**
  - Michelle O'Neil
  - Rebecca Clark

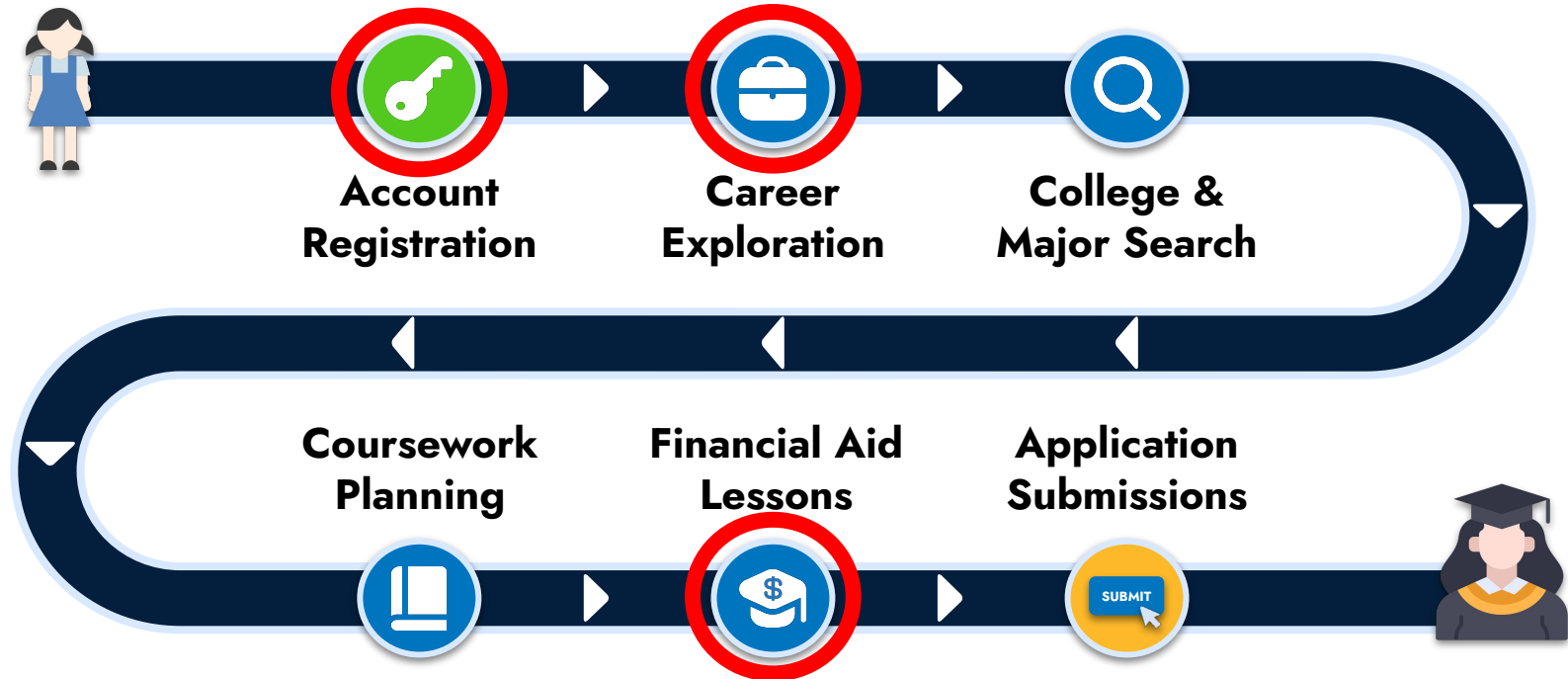# Breakout Session: Middle School

California Colleges.edu

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Smoothing the Path for Students

When students are signed in to CaliforniaColleges.edu, educators can track their activities and application progress using built-in reporting tools.
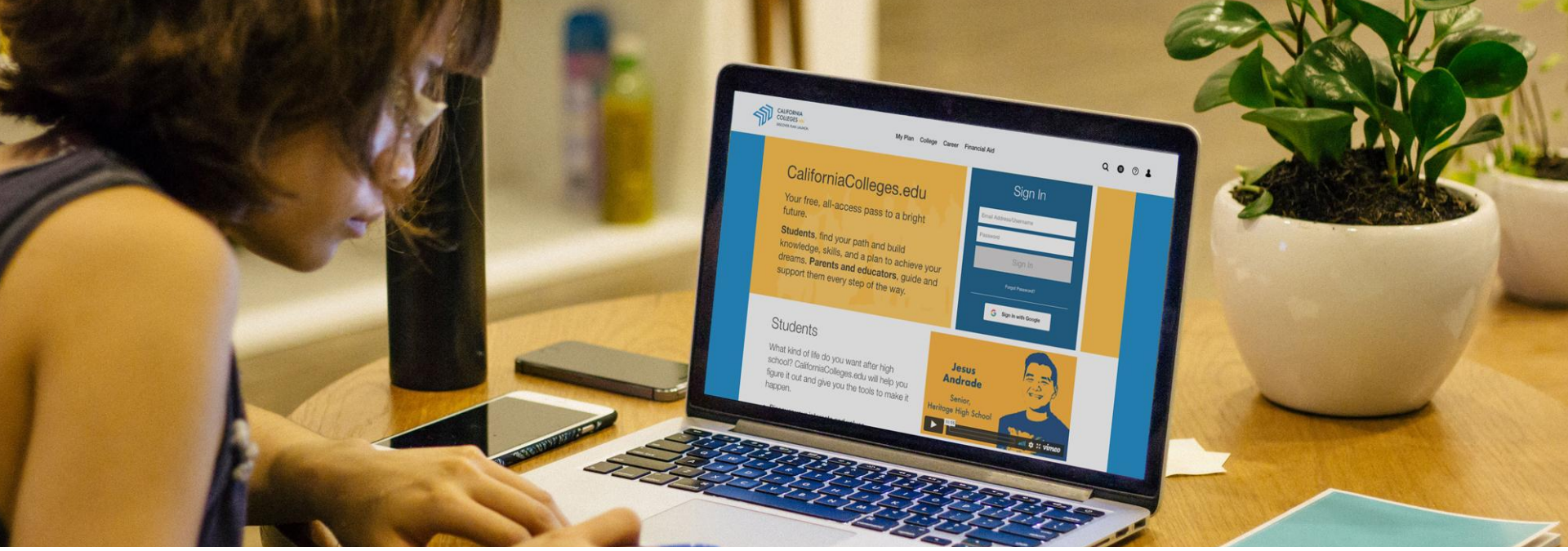
Account Registration

Career Exploration

College & Major Search

Coursework Planning

Financial Aid Lessons

Application Submissions

SUBMIT

Student Account Registration

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Demonstration of Student Account Registration

Planning for Student Account Registration

Below are key aspects needed when planning and developing a quality student account registration plan:
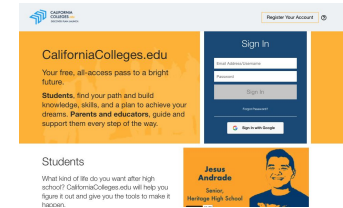
Message the why to all stakeholders

Troubleshooting process

Initial and ongoing plan

Educator Reporting

Provide resources and toolkits to all stakeholders

Educator Account Roles

USER ROLE	PERMISSIONS	UTILIZATION
Educator	— See and manage only those **students assigned to them in a caseload** — Resetting student passwords, assigning tasks, goals, and journal prompts	Limited student level support
Counselor	— See and manage **all students** within the school site — resetting student passwords, assigning tasks, goals, and journal prompts, creating single student accounts, and managing reports	Engage in targeted college and career readiness planning, proactive identification of Tier 2 and 3 students who are not realizing A-G proficiency
Site Admin	— See and manage **all students and educators** within a school site — Educator account management for all educators at school site including: resetting educator passwords, creating single and multiple educator accounts, assigning and editing Counselor, and Site Admin user roles.	Visualize student activity to make informed decisions regarding student progress at the site level
District Admin	— See and manage **all students and educators** within a **district.** — Access to all schools in the district, creating and editing Educator, Counselor, Multi-site Counselor, and Site Admin user roles.	Monitor utilization at a district wide level to support key implementation and college readiness activity decisions

Student Account Management

▶ **Out-of-District Emails**

◢ If a student first registered their account in another district, they may need to change their email in the platform.

◢ Reset the student's password and have them log in using old email. They can then edit their account to change to new email.
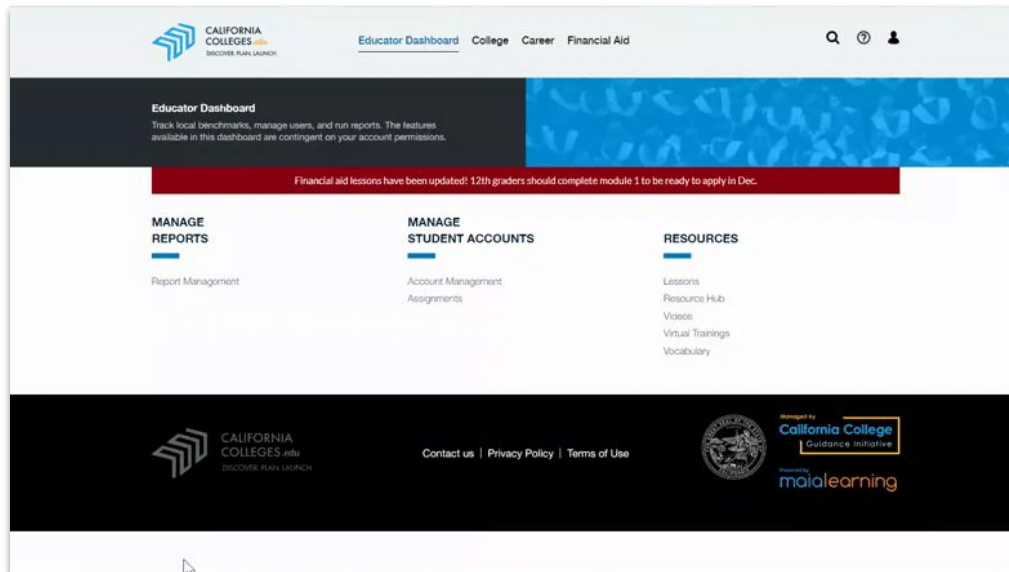
▶ **Resetting Passwords**

◢ Anyone with an educator account can assist students with a manual password reset

◢ Alternatively students can reset their password via email by clicking "reset password"

![California Colleges.edu DISCOVER. PLAN. LAUNCH. logo]

Reporting: Monitor Account Registration

Educators can run reports to monitor account registrations on CaliforniaColleges.edu.

How to Run Reports:

▶ Select report **Accounts**

▶ Select report **How Many CaliforniaColleges.edu Accounts...**

▶ Click **Run Report**.

▶ Filter to find results and/or download files

Self-Guided Exploration: The Educator Experience

CALIFORNIA COLLEGES.edu
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Middle School Counselor:

Username:
middlecounselor@demo.edu
Password:
Pass12345

Explore

▶ **Navigate to:**
  ○ Manage Reports

▶ **Click Around:**
  ○ Category: Accounts
  ○ Report: How many CaliforniaColleges.edu accounts are there sites at my school?

Consider

▶ What students and/or student populations may have not been registered at your sites?

▶ How do you plan to register the "unregistered" students?

Site Discussion

Consider the following questions for Student Account Registration:

1 When could students complete their student account registration?
(ex: start date, completion date)

2 How could students complete their student account registration?
(ex: during advisory, pulled out of a specific class)

3 Who could be responsible for ensuring students registered their accounts?

4 What could be needed to successfully have students register their accounts?

Career Assessments
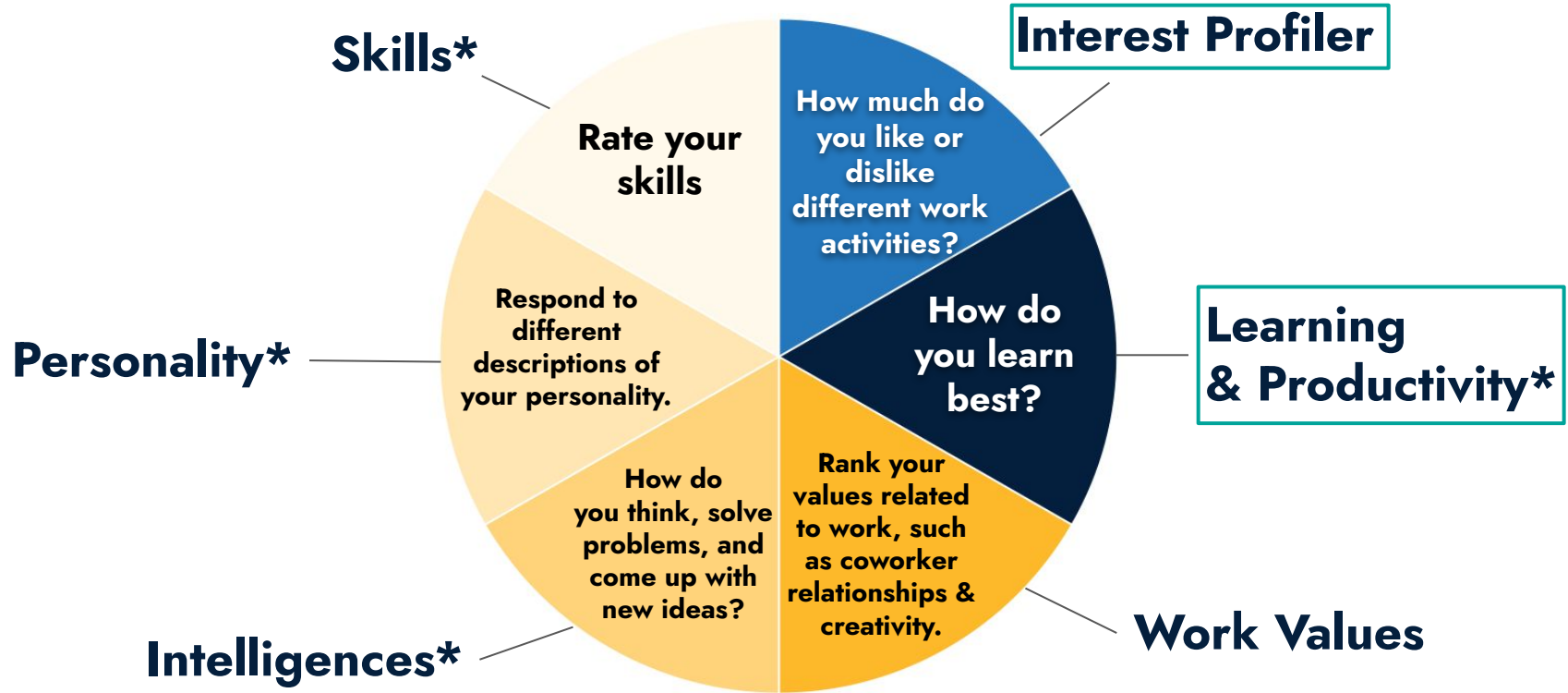
CALIFORNIA COLLEGES .edu
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Skills* — Rate your skills

Interest Profiler — How much do you like or dislike different work activities?

Personality* — Respond to different descriptions of your personality.

Learning & Productivity* — How do you learn best?

Intelligences* — How do you think, solve problems, and come up with new ideas?

Work Values — Rank your values related to work, such as coworker relationships & creativity.

*Assessments allow for three maximum attempts.

![California Colleges.edu — Discover. Plan. Launch.]

Self-Guided Exploration: The Student Experience

Middle School Students:

Username:
6a@demo.edu
7a@demo.edu
8a@demo.edu

Password:
Pass12345

Middle School Counselor:

Username:
middlecounselor@demo.edu

Password:
Pass12345

Explore

▶ **Navigate to:**
  ○ My Career Plan

▶ **Click Around:**
  ○ Career List
  ○ Assessments
  ○ Top Careers

Consider

▶ What do students need if they are interacting with the platform for the first time?

▶ What do students need to navigate to the tool/activity they will be completing?

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Based on your discussion, what approaches will you use to facilitate the CaliforniaColleges.edu lessons with students?

Breakout Session: High School
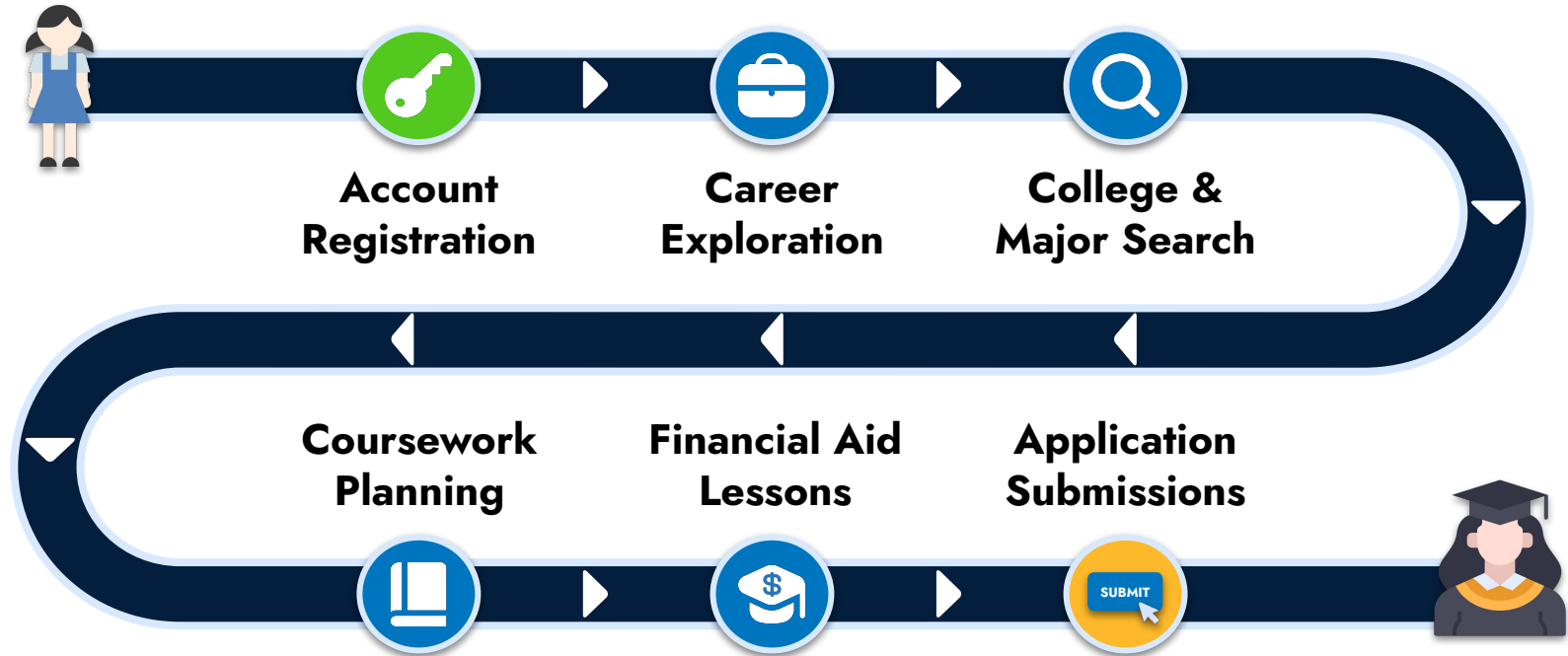

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![California Colleges.edu — Discover. Plan. Launch.]

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Account Registration → **Career Exploration** → **College & Major Search**

Coursework Planning → **Financial Aid Lessons** → **Application Submissions**

SUBMIT

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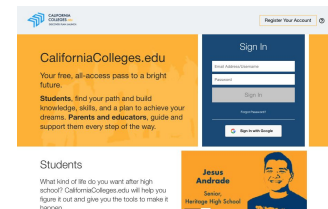
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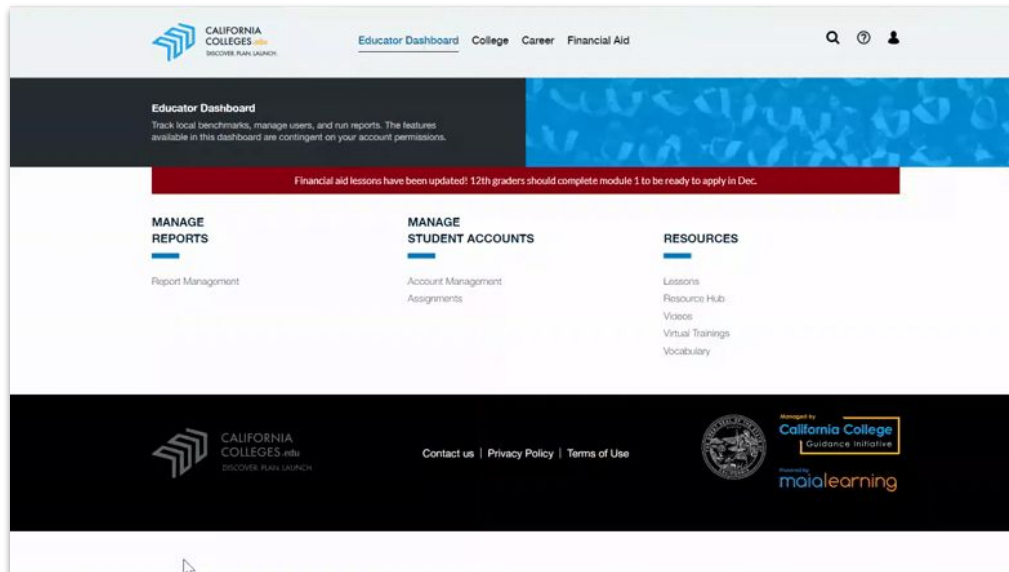
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(ex: during advisory, pulled out of a specific class)

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4 What could be needed to successfully have students register their accounts?

College Application Integrations: Why CaliforniaColleges.edu?

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Uniquely Designed for California

CALIFORNIA COLLEGES.edu
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When students launch college and financial aid applications directly from CaliforniaColleges.edu, students and educators can track their progress.
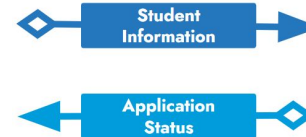
COLLEGE

CAL STATE APPLY

CCCApply

UNIVERSITY OF CALIFORNIA

FINANCIAL AID

FAFSA
Federal Student Aid
An OFFICE of the U.S. DEPARTMENT of EDUCATION

California DreamAct
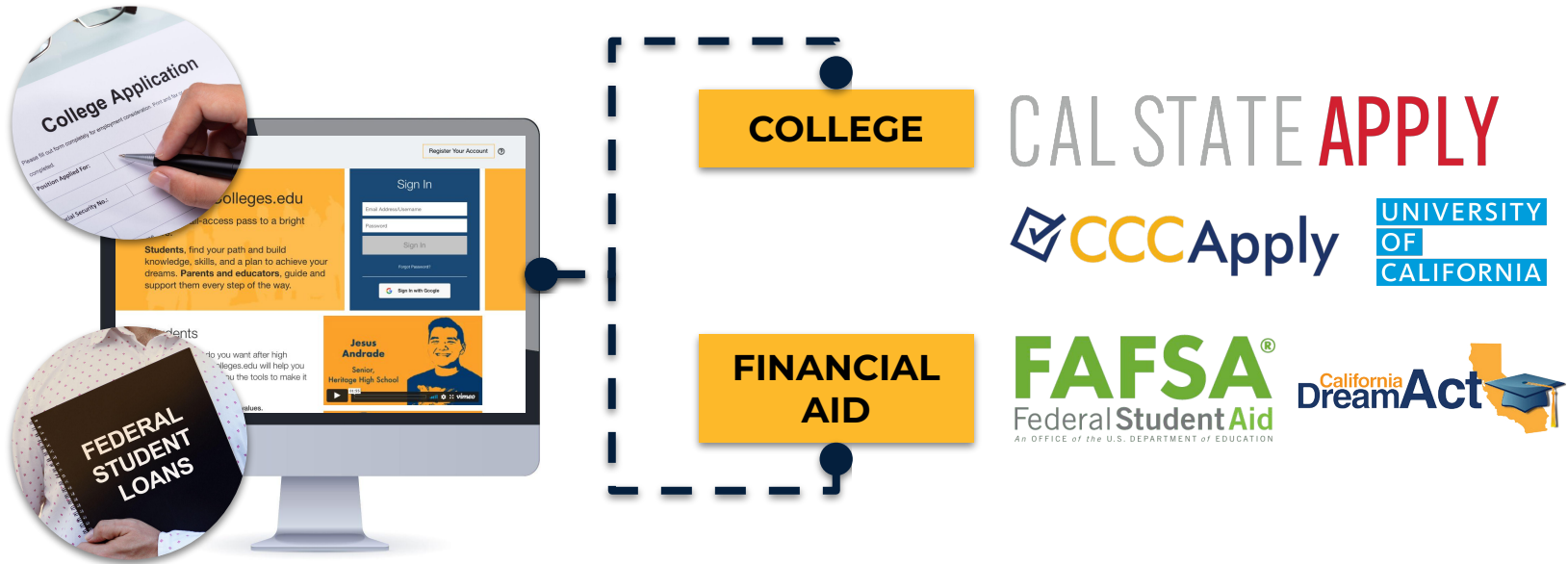
Connecting California's Systems

CAL STATE APPLY

CCCApply UNIVERSITY OF CALIFORNIA

FAFSA Federal Student Aid DreamAct

CaliforniaColleges.edu

School District

Student Information →

← Application Status

Student Information →

← Application Status

California State University

California Community College

University of California

CALIFORNIA STUDENT AID COMMISSION
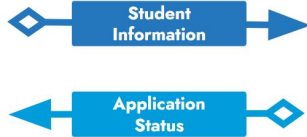
Student launches applications from CaliforniaColleges.edu

Why Launch from CaliforniaColleges.edu?

	CCCApply	CAL STATE APPLY	UNIVERSITY OF CALIFORNIA
Start from a Trusted Source: Minimize students' guesswork and exposure to unofficial websites	✓	✓	✓
Stay Informed: Track the status of student applications and submissions	✓	✓	✓
Save Time and Minimize Errors: Import transcript courses and grades directly into students' applications and benefit from transcript alignment with CMP		✓	✓

College Application and Integrations: Launching from CaliforniaColleges.edu

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Step 1: Launch Your Application

- Navigate to the **College** tab at the top of the page.

- Select **California State University Application.**
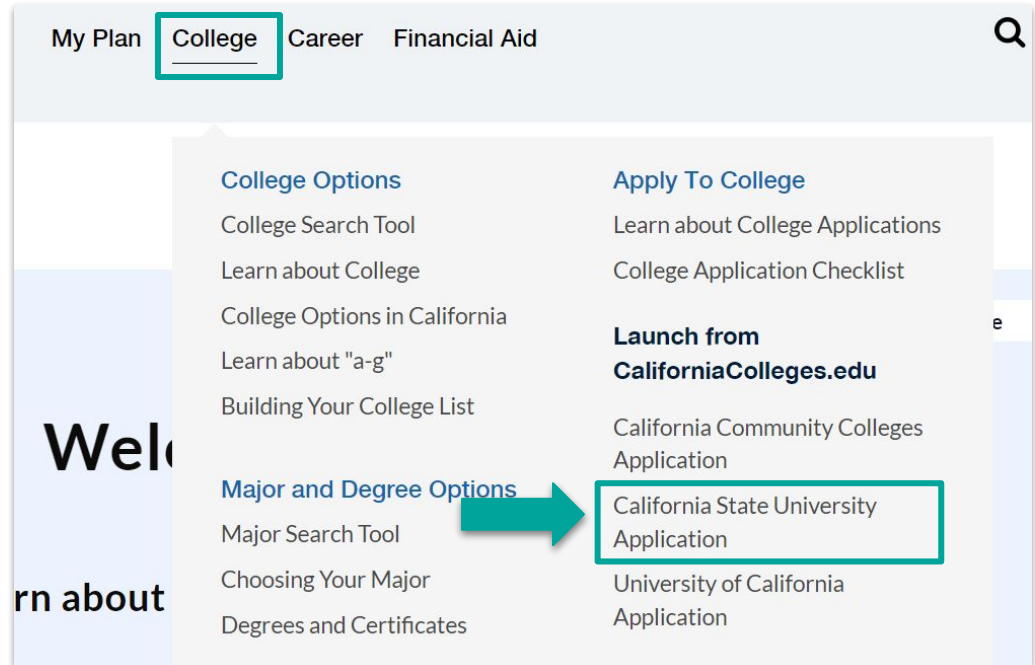
Before Launch, Check!

Before guiding students to launch their CSU Applications, check your district data:

▶ Are all students in the correct grade level?

▶ Are seniors seeing their current WIP courses?

▶ Is the date of the last received transcript in this academic year?

If the answer to those questions is "no," connect with your CaliforniaColleges.edu Point of Contact

Step 2: Create an Account

You are launching your Cal State Apply application. By launching your application from CaliforniaColleges.edu, you are linking your CaliforniaColleges.edu account with your Cal State Apply account.

To complete linking your accounts, click continue below. Once on Cal State Apply either sign in to or create your Cal State Apply account.

Once in the application, you have the opportunity to transfer coursework from CaliforniaColleges.edu to your CSU application. To do this, go to the My Application page, select the box titled Academic History, and then go to the High School Attended section. Look for the CaliforniaColleges.edu logo and follow the instructions provided.

Cancel　Confirm

— CAL STATE —
APPLY

Welcome to The California State University

Thank you for your interest in The California State University. You can apply for the 2023-2024 cycle here, including Fall 2023, Winter 2024, Spring 2024, and Summer 2024.

To determine the exact deadline for your desired program, visit the Application Dates & Deadlines page.

Refer to the Applicant Help Center for additional information, including browser requirements. Here, you can chat with us for live support.

If you are seeking entrance for Fall 2024, the application and application link will be available beginning October 1st 6 am PST.

Sign in with your username and password below. First time here? Select Create an Account to get started.

Username

Password

Sign In

Create an Account

Forgot your username or password?

Reapplying to The California State University?

▶ **Select Confirm** to be taken to the California State University Application.

▶ **Create an Account** in the California State University application OR **Sign In** (if you have already created one)

College Application and Integrations: Importing Courses from CaliforniaColleges.edu

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High Schools Attended

Please add information about your high school(s) attended, including where you have obtained or will obtain your diploma (if applicable).
For more detailed instructions, please refer to the Freshman Coursework Entry Guide.

* Indicates required field

My High Schools

(+) Add High School

California residents, use your CaliforniaColleges.edu account to add high School transcript information to your application

Show Me How

CaliforniaColleges.edu

This service will allow you to add your CaliforniaColleges.edu information to your application.

When performing this action, we'll replace your application transcript information with your current CaliforniaColleges.edu. As a result, any changes you've made to the following sections will be replaced:

- High Schools Attended
- High School Coursework
- Statewide Identification Number (SSID)

▶ Select **Academic History** then **High Schools Attended.**

▶ Select **Show Me How.**

▶ Select **Import.**

- Navigate to the **About You** section, then **Personal Information**
- **Review the SSID and select the checkbox**

- Select **Academic History**, then **High Schools**
- Select **Import courses and grades**

Essential Elements

Essential Elements for Import and Tracking

☑ **Matching SSID**

☑ **Authorization Box Checked**

Common Questions

▶ What if a student's SSID is not pre-populated?

- The student did not launch from platform

▶ Is the authorization box checked automatically?

- No. Students must actively check the box.

▶ Can students check the box later?

- Yes, but import availability may take up to 12 hours

Authorization Box Redirect

If a student does not select the box initially:

▶ After a student manually enters their high school, they are directed to second chance to select the authorization box.

▶ Students can select the box at any time.

Academic history
Import courses & grades

* required

Good news! You can save time by importing your courses and grades from your school:

BULLARD HIGH SCHOOL
FRESNO, CA

School code: 050973

Your school has provided student transcripts to the California College Guidance Initiative ⬈ (CCGI). If you expect to graduate from this school, you may be able to import your school, course and grade information directly into your application. To import this information, you'll need to provide your California State Student ID number (SSID) and allow UC to release your SSID to CCGI.

If you'd like to share your information with CCGI, click on "Personal information" and indicate that you attended a California public school. After you've provided consent to release your information, it may take up to 12 hours for the information to be available to import into the application.

[Go to "Personal information"] [Skip]

- > About you
- > Campuses & majors
- ∨ Academic history
  - Introduction ⊘
  - 7th & 8th grade
  - High schools
  - 9th grade
  - 10th grade
  - 11th grade
  - 12th grade
  - Colleges attended in high school
  - College courses taken in high school
  - Additional information
  - Review
- > Test scores
- > Activities & awards
- > Scholarships & support programs
- > Personal insight
- Review & submit

The Authorization Checkbox

Common Questions

▶ What happens if the authorization box isn't checked?

- The student cannot import courses
- UC applications statuses will not be available to the student or educators on CaliforniaColleges.edu

Comparison: CSU vs. UC Course Import

Will Courses Import?	Green	Red	Light Blue	Gray	Yellow
	P French 1 S1 2022-23 Completed B	Chemistry S2 2023-24 Completed D	Prob/Statistics S1 2024-25 Enrolled	PE S1 2021-22 Completed A	P Fr Eng CP S1 2021-22 Completed B
CAL STATE APPLY	Yes	Yes	Yes	Will not import. No action is needed	Some will import. Review is Needed for All Yellow Courses
UNIVERSITY OF CALIFORNIA	Yes	Yes	Yes	Will not import. No action is needed	None will import. Review is Needed for All Yellow Courses

The CSU and UC Eligibility Tools

A helpful guide for how courses will import.

- ▶ Found in:
  - Academic Planner
  - CSU or UC Eligibility Tool Tab

Yellow Course = Requires Review

Courses that surface in Yellow:

▶ Have been indicated by your district as an A-G course, but **could not be matched** against a school's official A-G list

▶ **Will not import** into the UC application.

▶ **Will require manual entry** to be included in the UC application

Eligibility Tool Printouts

Single student or bulk-print PDF of CSU and UC Eligibility tools. Useful as a companion to the student's transcript when completing their application

▶ Navigate to your Educator Dashboard

▶ Click Eligibility Tool Printouts

Legend

✓ Subject area has been satisfied	⭐ Verified 'a-g' course with a grade of C- or better	❗ Verified 'a-g' course with a grade of D or lower
Ⓛ Enrolled or planned courses	❓ Course reported as 'a-g' by school, but cannot be verified against UC CMP	⊘ Course not indicated by your school as 'a-g'

CSU Eligibility Progress

CALIFORNIA COLLEGES.edu

Name: CCC Demo
ID: 50016
School: Demo Partner High
Grade: 12

CSU GPA
3.35

You're currently meeting the minimum GPA requirement for all CSU campuses. Great job!

Your courses and grades come from your school district. Transcript data was last submitted on 03/04/2021.

CSU "A-G" Progress

Based upon successful completion of coursework this term, for your grade level, you are missing the following number of years of "a-g" courses: 1

You appear to not be making progress toward completing courses recommended for your grade level in the following subject areas: B, D, E, F

Plan to take the courses you are missing and complete those courses with a C- or better to be eligible for CSU.

"A-G" Courses	9th Grade	10th Grade	11th Grade	12th Grade
A. History / Social Science 2 years required 1.5 years completed 0.5 years applied from G. ✓		⭐ World Hist (P) S1 2019-20 — C+ ❗ World Hist (P) S2 2019-20 — D-	⭐ US History S1 2019-20 — A ⭐ US History S2 2019-20 — A	
B. English 4 years required 3.5 years completed Disciplines have not been met.	❗ Eng I (H) (P) S1 2018-19 — D ⭐ Eng I (H) (P) S2 2018-19 — C	⭐ Eng II (P) S1 2019-20 — C ⭐ Eng II (P) S2 2019-20 — C	⭐ English III S1 2019-20 — A ⭐ English III S2 2019-20 — A	⭐ AP Eng Lit IV S1 2020-21 — A ⭐ AP Eng Lit IV S2 2020-21 — A
C. Mathematics 4 years recommended	❗ Algebra I (P) S1 2018-19 — D	⭐ Geom (P) S1 2019-20 — C	⭐ Algebra II S1 2019-20 — A	⭐ Prob & Stat 1 S1 2019-20 — A

The CSU Application Info Tab

The go-to resource for troubleshooting and finalizing.

▶ Detailed general instructions

▶ Course Table with:
- ● Course title differences
- ● Action needed by course

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❗ This legend shows potential errors that will need to be addressed in Cal State Apply

Error Type	Action Required
Invalid or unknown term type	If this course meets an A-G requirement, manually enter the course into Cal State Apply. Choose from the following dropdown options in your application: • Semester • Trimester • Quarter • Full Year
Course listed as "a-g" by school, but not found on school's UC approved "a-g" course list	This course is listed as A-G by your school. It cannot be found on the school's A-G Course List. Manually enter the course's A-G subject area in the "A-G Matching" tab in Cal State Apply.

11th Grade 2019-2020 at Demo Partner High with Term Type of Semester.

Course Title as Listed in Cal State Apply	Course Title as Listed on Transcript	Course Term	Is this an approved "a-g" course? If so, which subject area?	Grade(s) Received
	English III-1 , English III-2	Semester : Fall , Spring	Course listed as "a-g" by school, but not found on school's UC approved "a-g" course list. See counselor.	A , A
U. S. History	US History 1 , US History 2	Semester : Fall , Spring	Yes: Subject Area "a"	A , A
Algebra II	Algebra II-1 , Algebra II-2	Semester : Fall , Spring	Yes: Subject Area "c"	A , A
AP Biology (AP)	AP Biology 1 , AP Biology 2	Semester : Fall , Spring	Yes: Subject Area "d"	A , A

Course Review Checklists

CAL STATE APPLY

Use the instructions in the CSU Application Tab to:

✅ **Manually Add Any Middle School** A-G Math and Foreign Language courses

✅ **Ensure dual-enrollment** courses are added **only** to the College Coursework section

✅ **Ensure all out-of-district, future/planned, repeated, credit recovery, and summer school courses** are entered properly

✅ **Address any import errors** identified in red text on the course table

✅ Review and Complete **A-G Matching**

UNIVERSITY OF CALIFORNIA

Use the instructions in the UC Application Tab to:

✅ **Manually Add Any Middle School** A-G Math and Foreign Language courses

✅ **Ensure dual-enrollment** courses are added to the Colleges Attended While In High School section

✅ **Ensure all out-of-district, future/planned, repeated, and summer school courses** are entered properly

✅ **Ensure all yellow courses** from the UC Eligibility Tool are added properly

Site Discussion

CALIFORNIA COLLEGES.edu
DISCOVER. PLAN. LAUNCH.

Discuss the following:

1 How is college application support currently provided to students at your site and who provides that support?

2 How could the college application support provided be aligned to leverage CaliforniaColleges.edu to support students to understand A-G eligibility and their progress on becoming A-G eligible, launch their college applications, and import their coursework data?

3 What would need to be in place before the start of college application season in the fall to be successful in leveraging CaliforniaColleges.edu?

Site Implementation Planning

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COLLEGES.edu

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Developing an Implementation Plan

The Why	▶ What are the outcomes you want to achieve?
The What	▶ Scope/Sequence
The How	▶ How will you guide students to complete this activity?

Reflection

What could a possible scope and sequence look like at your site?

![California Colleges.edu — Discover. Plan. Launch.]

Next Steps

|	
1	Connect with colleagues at your site to continue implementation planning
2	Document your 2024-2025 scope and sequence for registration and implementation
3	Share your implementation with district admin and POC's
4	Inform district admin of additional support needed

![California Colleges.edu logo — DISCOVER. PLAN. LAUNCH.]

The Resource Hub

We're here to help! Learn more and get the support you need.
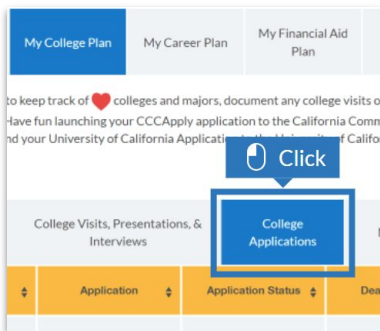
Interactive Tutorials

Click-by-click guides for students, educators, and parents!

Digital Media Toolkits

Templated social media posts, newsletter blurbs, emails, and more.

Help

Answers to frequently asked questions.

CaliforniaColleges.edu/resourcehub