CCGI SIS Vendor Cal. Ed. Code Compliance Checklist

Below is an overview of the necessary steps in compliance with Cal. Ed. Code § 49083.5 which requires California School Information Services (CSIS) to track and share online a list of SIS vendors serving California public high schools, including the development of specific fields and/or setting screens required to effectively transmit high school transcript data in a format that is compatible with California's public higher education systems and admissions requirements in accordance with the California High School Transcript and Student Portability Standard and the associated Data Specifications. Additionally, this Cal. Ed. Code requires the ability for automated data sending to the California College Guidance Initiative (CCGI), including development of an API. For more information, please visit www.californiacolleges.edu/learnmore/SISVendor.

- ☐ Review the Data Specifications and reach out to CCGI with any questions related to the data elements required
- ☐ Make changes necessary to bring the SIS into compliance with CCGI data specification. (***This may include data mapping fields for necessary data extraction.***)
- ☐ Document internal field mapping to CCGI data specifications in **CCGI SIS Vendor Data Specification Mapping** and submit to CCGI by emailing dataservices@californiacolleges.edu
- ☐ Schedule a technical meeting with CCGI for API/Automated Extract technical set up requirements which may include:
    - Development of UI side data translation settings options for LEAs or similar process necessary for data transformations
    - API endpoint development in accordance with CCGI technical requirements (will be provided in the technical meeting)
- ☐ Identify and communicate your development timeline to CCGI for publication on the CSIS matrix by emailing dataservices@californiacolleges.edu
- ☐ Identify an LEA currently in Partnered status with CCGI to participate in testing data submission
    - LEA must be able to submit all required data elements via API/Automated Extract